## **Applying Bulk Transaction Updates**

1. Click **MANAGE TRANSACTIONS** for a particular property.

equity rise.	Home	Manage Portfolio Reports About Contact Lo	ngout		
		Home > Manage Portfolio			Му
		My Property Portfolio	Property Tool		
		You own 1 investment property and have \$48 Thinking of buying a new investment propert cashflow.			
		1008/98 Gloucester Street, The Rocks NSW	FORECAST VALUE	Apartment / Unit	
		Purchased <b>Apr 2009</b>	Purchase Price <b>\$440,000.00</b>	Current Valuation <b>\$935,000.00</b>	
		Equity \$480,400.00	Weekly Rent \$771.00 p/w	Annual Cashflow <b>\$8,210.94</b>	
		VIEW/EDIT	PROPERTY MANAGE TRANSACTIONS ATTACH	STATEMENTS	
				1-1 of 1	

2. Click Edit Transactions for a particular transaction group.

Manage Transactions BACK													
1008/98 Gloucester Street, The Rocks NSW ADD TRANSACTION GROUP													
« Prev Year Next Year »													
Income	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Total
Rent <u>Edit Transactions</u>	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	3,341.00	\$40,092.
Total Income	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$3,341.00	\$40,092.
Mortgage	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Total
Loan Repayments Edit Transactions	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	2,123.00	\$25,476.00
Total Mortgage	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$2,123.00	\$25,476.00

3. Click Apply Bulk Transaction Updates in the top sub-navigation.

1008/98 Gloucester Street, The Rocks NSW ADD TRANSACT   Edit Transaction Group Anout Bulk Transaction Undates Replicate Transactions Extend Transaction Pattern   Edit Transaction Amount Transaction Date of Transaction Extend Transaction Pattern   Edit Rent \$3,341.00 Confirm 31 Jul 2021 Extend Transaction Extend Transaction   Edit Rent \$3,341.00 Confirm 31 Aug 2021 Extend Transaction Extend Transaction   Edit Rent \$3,341.00 Confirm 31 Aug 2021 Extend Transaction Extend Transaction   Edit Rent \$3,341.00 Confirm 31 Aug 2021 Extend Transaction Extend Transaction   Edit Rent \$3,341.00 Confirm 31 Oct 2021 Extend Transaction Extend Transaction	Edit Transactions											
Edit Transaction Group Apply Bulk Transaction Updates Replicate Transactions Extend Transaction Pattern   Edit Transaction Amount Confirm Date of Transaction   Edit Transaction \$3,341.00 Confirm 31 Jul 2021   Edit Rent \$3,341.00 Confirm 31 Aug 2021   Edit Rent \$3,341.00 Confirm 30 Sep 2021   Edit Rent \$3,341.00 Confirm 31 Oct 2021	1008/98 Gloucester Street, The Rocks NSW ADD TRANSACTION											
EditTransactionAmountConfirm TransactionDate of TransactionEditRent\$3,341.00Confirm31 Jul 2021EditRent\$3,341.00Confirm31 Aug 2021EditRent\$3,341.00Confirm30 Sep 2021EditRent\$3,341.00Confirm31 Oct 2021		<u>n</u>	Extend Transaction Patte	eplicate Transactions	<u>es Re</u>	ply Bulk Transaction Upd	Ар	ransaction Group	<u>Edit T</u> i			
Edit Rent \$3,341.00 Confirm 31 Jul 2021   Edit Rent \$3,341.00 Confirm 31 Aug 2021   Edit Rent \$3,341.00 Confirm 30 Sep 2021   Edit Rent \$3,341.00 Confirm 30 Sep 2021   Edit Rent \$3,341.00 Confirm 31 Oct 2021					of saction	Confirm D Transaction Tr	Amount	Transaction Name	Edit			
Edit   Rent   \$3,341.00   Confirm   31 Aug 2021     Edit   Rent   \$3,341.00   Confirm   30 Sep 2021     Edit   Rent   \$3,341.00   Confirm   31 Oct 2021					ul 2021	Confirm 3	\$3,341.00	Rent	<u>Edit</u>			
Edit   Rent   \$3,341.00   Confirm   30 Sep 2021     Edit   Rent   \$3,341.00   Confirm   31 Oct 2021					ug 2021	Confirm 3	\$3,341.00	Rent	<u>Edit</u>			
Edit Rent \$3,341.00 Confirm 31 Oct 2021					iep 2021	Confirm 30	\$3,341.00	Rent	<u>Edit</u>			
					ct 2021	Confirm 3	\$3,341.00	Rent	<u>Edit</u>			
Edit   Rent   \$3,341.00   Confirm   30 Nov 2021					lov 2021	Confirm 3	\$3,341.00	Rent	<u>Edit</u>			
Edit   Rent   \$3,341.00   Confirm   31 Dec 2021					ec 2021	Confirm 3	\$3,341.00	Rent	<u>Edit</u>			

4. Specify the Transaction Name, Amount, and date range to apply the bulk transaction update, then click APPLY BULK UPDATE.

Apply Bulk Transaction Updates BACK										
1008/98 Gloucester Street, The Rocks NSW										
Please specify the date	range you wish to a	pply the bulk transaction updat	es for.							
Transaction Name	Amount (\$) 3,900	Apply from:     31 ▼   1 ▼	Apply to:     2022 ▼   30 ▼   6 ▼   2022 ▼   AppLy BULK UPDATE							
Transaction Name	Amount	Date of Transaction								
Rent	\$3,341.00	31 Jul 2021								
Rent	\$3,341.00	31 Aug 2021								
Rent	\$3,341.00	30 Sep 2021								
Rent	\$3,341.00	31 Oct 2021								
Rent	\$3,341.00	30 Nov 2021								
Rent	\$3,341.00	31 Dec 2021								

5. The bulk update will be performed and your transactions will be updated accordingly.

	1008/98 Gloucester Street, The Rocks NSW ADD TRANSACTION										
	Bulk update has been applied.										
1	Edit Transaction Group Apply Bulk Transaction Updates Replicate Transactions Extend Transaction Pattern										
	Edit	Transaction Name	Amount	Confirm Transaction	Date of Transaction						
	<u>Edit</u>	Rent	\$3,341.00	<u>Confirm</u>	31 Jul 2021						
	<u>Edit</u>	Rent	\$3,341.00	<u>Confirm</u>	31 Aug 2021						
	<u>Edit</u>	Rent	\$3,341.00	<u>Confirm</u>	30 Sep 2021						
	<u>Edit</u>	Rent	\$3,341.00	<u>Confirm</u>	31 Oct 2021						
	<u>Edit</u>	Rent	\$3,341.00	<u>Confirm</u>	30 Nov 2021						
	<u>Edit</u>	Rent	\$3,341.00	<u>Confirm</u>	31 Dec 2021						
	<u>Edit</u>	Rent	\$3,900.00	<u>Confirm</u>	31 Jan 2022						
	<u>Edit</u>	Rent	\$3,900.00	<u>Confirm</u>	28 Feb 2022						
	<u>Edit</u>	Rent	\$3,900.00	<u>Confirm</u>	31 Mar 2022						
	<u>Edit</u>	Rent	\$3,900.00	<u>Confirm</u>	30 Apr 2022						
	<u>Edit</u>	Rent	\$3,900.00	<u>Confirm</u>	31 May 2022						